You will do Chapter #3 in the Excel section. Need to do Hands On Exercise #1, #2 and #3 and then Hands On Exercise #1, Exam part one only.

Once you log into the school computer, open up Chrome or Firefox, remember the MyIt software does not work well on internet explorer, then go to your Canvas site and proceed to open MyIt.

For this lab and the next few you will be working in the Excel section in the elab book.