Initial thoughts

How did I make it to the foundation?
About the foundation

- Located in downtown Batesville, IN
- A non-profit organization that provides grant opportunities, scholarships, and funding for organizations and their projected goals in Ripley County
“To assist donors in building an enduring source of charitable assets to benefit the citizens and qualified organizations of Ripley County.”
About the foundation- Programs

- **Genesis: Pathways to Success** - promotes and develops STEM programs
- **Ripley Youth Outreach** - involves the youth of Ripley County in aspects of philanthropy
- **Women in Philanthropy** - a committee of women that arrange an annual philanthropy event that raises money for charitable giving
Responsibilities and Experiences

Whatever was needed around the office!

- Basic office tasks- printing, scanning, stuffing letters, etc.
- Filling out tracking sheets for the Record of Receipts
- Assisting with the 2019 scholarship processing
- Creating grant agreements and grant report forms
Responsibilities and Experiences

- Observing and sitting in on foundation meetings
- Planning and participating in foundation events
- Drafting press releases for current events in the foundation
- Providing companionship to Sally the Cat
My most important responsibility: Maintaining Confidentiality
Successes

◆ Learned about grant processing and the contracts that are behind many of the funds and donations given to the community

◆ Gained experience in professional “etiquette”

◆ Learned basic skills that are vital in a business or office job

◆ Obtained a new perspective on community involvement and philanthropy
Rube Goldberg Competition - St. Louis Preliminaries
Turnover Hunger Program- OA and Batesville HS
Women in Philanthropy Event - Breakfast at Tiffany’s
Challenges faced

- Lack of prior knowledge on the processes carried out in the foundation
- Unfamiliarity with computer programs and facilities
- Understanding terminology during meetings or discussions
- Failure to speak up
Favorite aspects of the internship

- Friendly staff and comfortable environment
- Found purpose in my work
- Gained very useful experience and knowledge
Least favorite aspects of the internship

- Often too repetitive
- Did not gain much experience with law, which was original intention
- Lack of engaging tasks
Suggestions

- Begin internship exploration earlier
  - (early junior year)

- Provide a list of organizations with related fields
Thank You Ripley County Community Foundation!